

## Annual Council Meeting – 16 May 2019

### Membership of the Cabinet and responsibility for functions

This document sets out the Cabinet membership, the portfolios of each member of the Cabinet and their key areas of responsibility.

#### The Cabinet

The Cabinet will consist of 9 Councillors and the Elected Mayor, as shown below.

| <b>Cabinet Member</b>    | <b>Cabinet Portfolio</b>                             | <b>Key Areas of Responsibility</b>  |
|--------------------------|--|---|
| Norma Redfearn           | Elected Mayor  | Overall Strategic Policy Direction<br>National and Regional Engagement<br>Leadership within the North of Tyne Combined Authority<br>Devolution<br>Leadership of the North Tyneside Strategic Partnership<br>Law and Democracy   |
| Councillor Bruce Pickard | Deputy Mayor   | Delivery and presentation of Strategic Policy Direction<br>Regeneration, Planning, Business and Economic Development<br>Digital and Customer Services<br>Human Resources<br>Delivery of the Efficiency Programme (including the Capita Partnership)<br>Delivery of the Investment Programme |
| Councillor Ray Glindon   | Cabinet Member responsible for Finance and Resources | Finance<br>Assets and Property<br>Audit, Assurance and Risk<br>Commercials and Supply Chain<br>Delivery of the Efficiency Programme (including the Engie Partnership)<br>Delivery of the Investment Programme   |

| <b>Cabinet Member</b>    | <b>Cabinet Portfolio</b>   | <b>Key Areas of Responsibility</b>  |
|--------------------------|--|---|
| Councillor Gary Bell     | Cabinet Member responsible for Adult Social Care                   | Adult Social Care and Safeguarding<br>Carers Champion<br>Older People's Champion  |
| Councillor Sarah Day     | Cabinet Member responsible for Culture, Sport and Leisure          | Culture and Tourism<br>Leisure and Sport<br>Cycling Champion  |
| Councillor Margaret Hall | Cabinet Member responsible for Health and Wellbeing                | Health and Wellbeing<br>Joint Strategic Needs Assessment and Health and Wellbeing Strategy<br>Public Health   |
| Councillor Steve Cox     | Cabinet Member responsible for Housing                             | Housing Strategy<br>Housing Management<br>Housing Investment<br>Affordable Homes Programme  |
| Councillor Carl Johnson  | Cabinet Member responsible for Environment and Transport           | Environmental Sustainability<br>Environmental Services<br>Plastic Free North Tyneside<br>Transport and Infrastructure (including the Capita Partnership)<br>Air Quality   |
| Councillor Carole Burdis | Cabinet Member responsible for Community Safety and Engagement     | Engagement and Communications<br>Community Safety and Tackling Anti-Social Behaviour<br>Customer Experience and Customer Journey (including Support to Members)<br>Public Protection (including Capita Partnership)<br>Emergency Planning and Business Continuity |
| Councillor Peter Earley  | Cabinet Member responsible for Children, Young People and Learning | Children, Young People and Learning<br>Safeguarding<br>Employment and Skills  |

## **Delegation of Executive Decision Making to Cabinet Members**

I have agreed to delegate the following decisions to Cabinet Members in 2019/20:

- a) approving the Authority's response to government consultation papers;
- b) approval of service specific plans;
- c) debt write off up to £50,000 in relation to Council Tax, Business Rates, Sundry Debts and Housing Benefit Overpayments (Cabinet Member with responsibility for Finance and Resources);
- d) to approve responses to regional strategies that impact on the Borough;
- e) to determine Traffic Regulation Orders where any objections are not withdrawn (Cabinet Member with responsibility for Environment and Transport);
- f) to consider any objections received, but not withdrawn, in relation to the proposed construction of road humps (Cabinet Member with responsibility for Environment and Transport);
- g) to approve any proposals directly related to the delivery of objectives in the approved Our North Tyneside Plan;
- h) to approve the Member Development Programme (Deputy Mayor)
- i) to consider any applications received for discretionary relief for Council Tax or Business Rates, considered only when exceptional circumstances apply, as set out in the Policy for the awarding of local taxation discretionary relief (Cabinet Member with responsibility for Finance and Resources).
- j) Debt write off between £3,000 and £50,000 in respect of current and former Council house tenant arrears and write off of credit balances between £3,000 and £10,000 associated with untraceable former tenants (Cabinet Member with responsibility for Housing)

Executive decision making on other matters not listed above will, except in exceptional (urgent) circumstances, be taken by Cabinet collectively.

Any decisions taken by Cabinet Members will have to comply with many of the same good governance requirements that will apply to collective decision-making by Cabinet, namely:

- Publication on the Forward Plan
- Presentation of a written report to the Cabinet Member - the report to be in the same format as current Cabinet reports including reference to legal and financial implications background papers, etc.
- Publication of a record of the decision and availability for call in within specific deadlines.

**Norma Redfearn, Elected Mayor**

**16 May 2019**